

# Minutes

## Board meeting

**Date** Aug 4<sup>th</sup> 2024

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**Time** 5:00 pm

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**Meeting called to order by** Carolyn Root

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### In attendance

Charles Barnes, Vicky Gulley, Leann McNew, Theresa Poucher, Tiffany Poucher, Carolyn Root.  
Cherrie Simpson, Nancy Skiles

### Approval of old minutes

Theresa read old minutes. Vicky made motion to approve. Nancy 2<sup>nd</sup>. All in.

### Old Business

- Leann went to Rolla Public Library to ask about resources they might be will to provide. Rolla Public Library stated they could help out with a fundraiser to get books. Stated they were willing to come talk to board members,
  - Board agrees to table discussion till another time.
- Vicky filed papers to Cory Mihalik and Robin Westphal and Library got approved to be a Missouri Public Library. Vicky submitted electric bill for paperwork purposes. Vicky states that Library can use volunteers instead of hiring a worker for the library. Vicky stated that Library might need to have one on site computer but will look further into requirements.

Nancy made motion to approve old business and move on to new business.

Carolyn 2<sup>nd</sup>

All In.

### New Business

- Treasurer reports amount in account is \$43,256.00 with a possible \$3,000.00 more at the end of the fiscal year.

Nancy made motion to approve amount in account.

Theresa 2<sup>nd</sup>

All In

- Carolyn talked to Edward Hamilton Book Company and they will be sending catalogs for the Library to order books from.
- Library Books
  - Vicky researched on list of suggested books to carry. Ultimately though it is up to the Library Board to approve certain books (as long as it does not pertain pornography). ALA keeps track of “approved” books.
- Vicky read “main points” on Newburg Public Library Collection Development Policy, Computer Use Policy, Volunteer Policy.

Nancy made motion to approve Newburg Public Library Collection Development Policy, Computer Use Policy, Volunteer Policy.

Theresa 2<sup>nd</sup>

All In.

- Vicky stated they will look into how to categorize books.

Theresa made motion to appoint Vicky as Librarian for purpose of paperwork.

Nancy 2<sup>nd</sup>

All In

- Carolyn stated they will do research on used books on eBay.
- Nancy stated Salvation Army will donate books.
- Nancy stated they have extra storage totes to put books in that are not currently being used.
- Board discussed cutting shelves in half due to them being so tall.

Vicky made motion to approve cutting shelves in half.

Nancy 2<sup>nd</sup>

All In

- Board discussed buying stickers to organize books (number, 2 digit, fiction, and non fiction).

Nancy made motion to buy stickers to identify and categorize books,

Theresa 2<sup>nd</sup>

All In

- Mayor stated on the next Newburg City Hall meeting they will address getting an extra key to the building for the Library Board.

**NEXT MEETING**

Aug. 18, 2024 @ 5:00pm

Vicky made motion to close meeting.

Theresa 2<sup>nd</sup>.

All In,

Meeting closed at 6:12pm